

**ANNEXURE I**

**Format to be submitted by listed entity on quarterly basis**

1. Name of Listed Entity: - KIOCL Limited
2. Quarter ending: - 31<sup>st</sup> December 2015

<b>I. Composition of Board of Directors</b>										
Title (Mr. / Ms)	Name of the Director	PAN's & DIN	Category (Chairperson / Executive / Non Executive / independent / Nominee) &	Date of Appt. in the current term /cessation	Tenure*	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)		
Mr	Malay Chatterjee	AALPC2725M 00380683	Executive	01/07/2012	30/06/2017	1	-	-		
Mr	Laxminarayana	AAOPL5283C 03588092	Executive	01/09/2011	31/05/2016	1	2	-		
Mr	M.V. Subba Rao	ACWPM1673M 06495576	Executive	01/02/2013	31/01/2018	1	1	-		
Mr	N. Vidyananda	AAVPM7240C 06729244	Executive	01/11/2013	31/10/2018	1	1	-		
Ms	Bharathi S. Sihag	AFCPB7150F 02154196	Nominee	16/03/2015	Ex-Officio	5	1	1		
Mr	T. Srinivas	ACKPT5437G 07238361	Nominee	15/07/2015	Ex-Officio	1	-	-		
Mr	S. Manoharan	ACTPM5701H 03521659	Independent	05/07/2013	04/07/2016	1	2	-		

Mr	S Raghunath	AASPR0744A 00458251	Independent	05/07/2013	04/07/2016	5	2	-
Mr	P K Bajaj	AAJPB1560H 02216069	Independent	05/07/2013	04/07/2016	1	1	-
Mr	BK Sahoo	ABTPS2595Q 00160494	Independent	30/01/2014	29/01/2017	2	1	-
Mr	Madhav Lal	AAFPL3721J 06547581	Independent	27/11/2015	26/11/2018	1	-	-

\$PAN number of any director would not be displayed on the website of Stock Exchange & Category of directors means executive/ non-executive/ independent/ Nominee. if a director fits into more than one category write all categories separating them with hyphen \* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period.

## II. Composition of Committees

Name of Committee	Name of Committee members (S/Sri)	Category (Chairperson/Executive/Nonexecutive/independent/Nominee) \$
1. Audit Committee & Risk Management Committee	BK. Sahoo S. Raghunath PK Bajaj S. Manoharan MV Subba Rao	Chairman, Independent Director Independent Director Independent Director Independent Director Executive, Director (Commercial)
2. Nomination & Remuneration Committee	S. Manoharan S. Raghunath BK. Sahoo	Chairman, Independent Director Independent Director Independent Director
3. Stakeholders Relationship Committee'	S. Manoharan S. Raghunath Laxminarayana N. Vidyanda	Chairman, Independent Director Independent Director Executive, Director (Finance) Executive, Director (P&P)
&Category of directors means executive/ non-executive/ independent/ Nominee. if a director fits into more than one category write all categories separating them with hyphen		

<b>III. Meeting of Board of Directors</b>			
Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)	Maximum gap between any two consecutive
17.07.2015 & 11.08.2015.	05. 11.2015	85 days	
<b>IV. Meeting of Committees</b>			
Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (details)	Date(s) of meeting of the committee in the previous quarter	Maximum gap between any two consecutive meetings in number of days*
Audit & Risk Mgmt. 04.11.2015	Yes	04.08.2015	60 days
CSR Committee 17.11.2015	Yes	04.08.2015	47 days
Nomination & Remuneration			
-	Yes	07.09.2015	NA
* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional			
<b>V. Related Party Transactions</b>			
Subject		Compliance status (Yes/No/NA)refer note below	
Whether prior approval of audit committee obtained		NOT APPLICABLE	
Whether shareholder approval obtained for material RPT		NOT APPLICABLE	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee		NOT APPLICABLE	
Note 1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated. 2 If status is "No" details of non-compliance may be given here.			

## VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015: - The Board Structure in KIOCL as sanctioned by Govt. of India comprises of CMD who is assisted by Three Functional Directors. In pursuance to Regulation 17 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Six Independent Directors are required on the Board of KIOCL. At the end of 3<sup>rd</sup> Quarter, five Independent Directors are on the Board and one Independent Directors position is lying vacant.
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee b. Nomination & remuneration committee c. Stakeholders relationship committee d. Risk management committee (applicable to the top 100 listed entities)
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.
5. This report and/or the report submitted in the previous quarter have been placed before Board of Directors and Board noted the same (Any comments/observations/advice of Board of Directors may be mentioned here)

Name & Designation

  
SK Padhi

Company Secretary & Compliance Officer

Note:

Information at Table I and II above need to be necessarily given in 1<sup>st</sup> quarter of each financial year. However if there is no change of information in subsequent quarter(s) of that financial year, this information may not be given by Listed entity and instead a statement "same as previous quarter" may be given.